申請入學流程 Application Process

準備申請資料 Prepare all documents

寄文件到正修國務處 Send the documents to OIA before the deadline by mail

審核 Evaluation

寄拒絕信給申請者 Send rejection letter to the applicant through email

接受 accepted

寄入學證明給申請者 Send admission letter to the applicant through email and post mail

準備入學資料及申請簽證 Prepare all documents for enrollment and apply for student visa in TECO

報到並繳交入學資料 Enroll and submit all enrollment documents

詳細入學資料，請看第二頁。The detailed information for the documents are on page 2.
Required Documents

2. Three identical photos (1” X 1.5”) with the application form.
3. One copy of your passport.
4. One original copy of your transcript in your home university.
5. One original copy of medical examination report, which must include HIV Antibody Test and proof of positive measles and rubella antibody titers or measles and rubella vaccination certificates.
6. One copy of your proof of medical insurance, must include medicine and accident, for the first five months. (Alternatively, you can hand it to our staff upon registration.)
7. One copy of your study plan.
8. One formal document issued from home university’s International Office if student has to leave before the end of semester. (Please state the reasons in the letter.)

Note: Completed application package should be sent through your represented office. Individual applicants will not be considered. Applicants must submit the documents to the Office of International Affairs no later than July 10.

Mailing address:
Krystl Marie O. Lim
Office of International Affairs
Cheng Shiu University
No. 840, Chengcing Rd., Niaosong Dist.,
Kaohsiung City, Taiwan, ROC, 833
Tel.: (+886)7-7358800 # 1193-95

For further information, please contact:
Ms. Krystl Lim
Office of International Affairs
Tel: 886-7-735-8800#2275 /Fax: 886-7-735-8895
E-mail: krystl0926@gmail.com
## Degree programs open to International Exchange Students

### College of Engineering
- Department of Civil Engineering and Spatial Informatics and Institute of Construction Engineering
- Department of Electronic Engineering and Institute of Electronic Engineering
- Department of Mechanical Engineering and Institute of Mechatronic Engineering
- Department of Electrical Engineering and Institute of Electrical Engineering
- Department of Industrial Engineering and Management and Institute of Industrial Engineering and Management
- Department of Computer Science and Information Engineering and Institute of Computer Science and Information Engineering
- Department of Architecture and Interior Design

### College of Management
- Department of Business Administration and Institute of Business Administration
- Department of Information Management and Institute of Information Management
- Department of Finance Management and Institute of Finance Management
- Department of International Business
- Bachelor Program of Creative Industries Management

### College of Life and Creativity
- Department of Leisure and Sports Management and Institute of Leisure and Sports Management
- Department of Cosmetics and Fashion Styling and and Fashion Styling
- Department of Tourism & Recreation
- Department of Food and Beverage Management
- Department of Applied Foreign Languages
- Department of Early Childhood Care & Education
- Department of Modern Living and Creative Design
- Department of Digital Multimedia Design
Personal Information (個人資料):

<table>
<thead>
<tr>
<th>Full Name 護照姓名</th>
<th>Passport No. 護照號碼</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chinese Name 中文姓名</td>
<td>Sex 性別</td>
</tr>
<tr>
<td>Date of Birth (YYYY/MM/DD) 出生日期</td>
<td>Nationality 國籍</td>
</tr>
<tr>
<td>Place of Birth 出生地</td>
<td>Email 電子郵件</td>
</tr>
<tr>
<td>Landline 家裡電話</td>
<td>Mobile 行動電話</td>
</tr>
<tr>
<td>Parent's name 家長姓名</td>
<td>Relationship 關係</td>
</tr>
<tr>
<td>Home Address (w/postal code) 住宅地址(包括郵地區號)</td>
<td></td>
</tr>
<tr>
<td>Mailing Address (w/postal code) 郵寄地址(包括郵地區號)</td>
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Educational Background (學歷):

<table>
<thead>
<tr>
<th>Home Institution 原本讀的學校</th>
<th>Major 主修</th>
<th>Year Level 年級</th>
<th>Location (City, Country) 地點</th>
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<tbody>
<tr>
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</table>

Certificates 證書

Awards 獎狀

Application information (入學資料):

<table>
<thead>
<tr>
<th>School year 人學學年度</th>
<th>Degree program 人學學制</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>□ Bachelor’s degree 學士</td>
</tr>
<tr>
<td></td>
<td>□ Graduate studies 碩士</td>
</tr>
<tr>
<td>Major 人學科系</td>
<td>Will be staying in school dorm 會住在本校宿舍</td>
</tr>
<tr>
<td></td>
<td>□ Yes 是</td>
</tr>
<tr>
<td></td>
<td>□ No 否</td>
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</table>

Chinese Language Proficiency (中文能力):

<table>
<thead>
<tr>
<th>Listening 聽力</th>
<th>□ Excellent優</th>
<th>□ Good良好</th>
<th>□ Average普通</th>
<th>□ No Background 沒學過</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speaking 說</td>
<td>□ Excellent優</td>
<td>□ Good良好</td>
<td>□ Average普通</td>
<td>□ No Background 沒學過</td>
</tr>
<tr>
<td>Reading 閱讀</td>
<td>□ Excellent優</td>
<td>□ Good良好</td>
<td>□ Average普通</td>
<td>□ No Background 沒學過</td>
</tr>
<tr>
<td>Writing 寫作</td>
<td>□ Excellent優</td>
<td>□ Good良好</td>
<td>□ Average普通</td>
<td>□ No Background 沒學過</td>
</tr>
</tbody>
</table>

Declaration 聲明

I certify that all the information given by me in this application is correct and complete, and understand that any misrepresentation will result in the termination of admission.

本人謹此聲明本人所提供之資料均屬完整與真實。本人明白倘若故意虛報資料或隱瞞重要事實，正修科技大學可取消入學資格。

Signature 申請人簽署 Date 申請日期