welcome!
to BINUS UNIVERSITY
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Greetings from BINUS UNIVERSITY Rector

Selamat Datang! Greetings from the bustling city of Jakarta, Indonesia!

BINUS (Bina Nusantara) University is one of the leading higher institutions with the most accolades here in Indonesia. We have had a strong tradition in engaging international partners such as Oracle, Microsoft, IBM and other industry top international players whether in finance, tourism and education. Our university not only is the first university in Indonesia to be ISO accredited, our current investment and relationship with SAP further strengthens our infrastructure to take our institution to greater heights in the 21st Century.

With over 23,000 current students, six faculties and expanding, as well as multiple International Programs offering dual degrees with many renown universities around the world, BINUS is truly positioned to be on the forefront of bringing Indonesia to the world and the world to Indonesia, especially in our more and more globalized knowledge-based world.

However, we realize with growing resources also comes with growing responsibility to meet needs, as well as growing desire to keep improving and bringing about positive change to our communities. One such initiative is our starting of the “Teach for Indonesia”.

To meet this need to grow and interact with the world, our International Office is set up as a portal to welcome and facilitate our international learners, as well as to serve our community as they venture out to explore learning with our various partners.

We strongly believe that Indonesia is ripe to play a greater role. As dignitaries and leaders from various backgrounds and nations are noticing the resiliency of this largest ASEAN nation, we at BINUS would like to invite you to join us on our journey of Bridging Cultures, Building Excellence.

Warmest Regards,

Prof. Dr. Ir. Harjanto Prabowo, MM
Rector, BINUS UNIVERSITY
BINUS UNIVERSITY was originally founded as a short-term computer training institute, Modern Computer Course, on October 21, 1974. It was the start of a rapid growth and expansion, blessed with a solid foundation, clear vision, and high dedication.

Modern Computer Course had developed into ‘Akademi Teknik Komputer (ATK)’ or ‘Computer Systems Academy’ on July 1, 1981. Three years after, on July 13, 1984, ATK acquired “Registered” status and changed its name to ‘Akademi Manajemen Informatika dan Komputer (AMIK)’ or ‘Academy of Information Management and Computer Science’ Jakarta. On September 21, 1985, AMIK Jakarta changed its name into AMIK BINA NUSANTARA. The growing need for highly qualified human resources in the Information Technology field motivated BINA NUSANTARA to establish ‘Sekolah Tinggi Manajemen Informatika dan Komputer (STMIK)’ or ‘Institute of Information Management and Computer Science’ BINA NUSANTARA on July 1, 1986. This Institute offered Undergraduate (S-1) Program in Information Management, Computer Science, and Computer Engineering.

As the next step for BINA NUSANTARA, BINUS UNIVERSITY was established on August 8, 1996. STMIK BINA NUSANTARA was then merged into BINUS UNIVERSITY on December 20, 1998.

**Vision**
A World-class Knowledge Institution... In continuous pursuit of innovation and enterprise

**Mission**
BINUS commits to deliver excellence in education and research for the global community by:
- Providing a learning experience that encourages and rewards innovation
- Creating high impact applied knowledge
- Pursuing a positive contribution to the quality of life
- Developing outstanding world class leadership
- Guiding corporate entrepreneurship
Introduction to International Office (IO)

BINUS International Office (IO) is a unit at BINUS UNIVERSITY established to promote international education exchange programs for students and faculty members, and also to facilitate various international activities at BINUS UNIVERSITY.

The major activities of IO are as follows:

• Student Exchange programs with foreign university partners and through ISEP Network
• Educational and cultural programs for international students
• Support various international conferences and activities held by BINUS University

BINUS UNIVERSITY provides a wide range of education services. International students may study our short courses such as language, art and culture, or tourism, as well as our undergraduate and graduate programs. We welcome international students who are eager to learn and be part of BINUS. BINUS also gives assistance or services in order to ease international students to study in Indonesia.

At IO, you will find the officers that would be ready to assist international students with any problems related to academic, campus and community life. IO also assists visiting international scholars with immigration matters, advice on personal concerns, or any topic of special interest.
Faculties and Majors

Undergraduate Programs

School of Computer Science
- Computer Science
- Game Application & Technology
- Mobile Application & Technology

School of Information Systems
- Information Systems
- Information System Audit
- Accounting Information Systems
- Computerized Accounting

School of Business Management
- International Business & Management
- International Marketing
- Management

School of Design
- Visual Communication Design: Animation
- Visual Communication Design: Creative Advertising
- Visual Communication Design: New Media
- Interior Design

Faculty of Economics and Communication
- Accounting
- Finance
- Hotel Management
- Marketing Communication

Faculty of Humanities
- Chinese
- English
- Japanese
- Business Law
- International Relations
- Psychology

Faculty of Engineering
- Architecture
- Civil Engineering
- Computer Engineering
- Industrial Engineering

Double Majors
- Computer Science & Mathematics
- Computer Science & Statistics
- Information Systems & Management
- Information Systems & Accounting
- Information Systems & Industrial Engineering
- Management & Industrial Engineering

Online Learning
- Accounting
- Computerized Accounting
- Information Systems
- Marketing Management

Undergraduate Programs
(BINUS International)
- Accounting
- Communication
- Computer Science
- Fashion Design
- Fashion Management
- Film
- Graphic & New Media
- Hospitality & Tourism Management
- Information Systems
- International Business
- Marketing

Graduate Programs

BINUS Business School
- Applied Finance
- Business Management
- Creative Marketing
- Strategic Management (Executive Class)

BINUS Graduate Program
- Master of Information System Management
- Master of Information Technology
- Doctor of Research in Management

Online Learning
- Accounting
- Computerized Accounting
- Information Systems
- Marketing Management

Undergraduate Programs
(BINUS International)
- Accounting
- Communication
- Computer Science
- Fashion Design
- Fashion Management
- Film
- Graphic & New Media
- Hospitality & Tourism Management
- Information Systems
- International Business
- Marketing

Double Majors
- Computer Science & Mathematics
- Computer Science & Statistics
- Information Systems & Management
- Information Systems & Accounting
- Information Systems & Industrial Engineering
- Management & Industrial Engineering

Online Learning
- Accounting
- Computerized Accounting
- Information Systems
- Marketing Management

Undergraduate Programs
(BINUS International)
- Accounting
- Communication
- Computer Science
- Fashion Design
- Fashion Management
- Film
- Graphic & New Media
- Hospitality & Tourism Management
- Information Systems
- International Business
- Marketing

Graduate Programs

BINUS Business School
- Applied Finance
- Business Management
- Creative Marketing
- Strategic Management (Executive Class)

BINUS Graduate Program
- Master of Information System Management
- Master of Information Technology
- Doctor of Research in Management

Experience the latest in IT applications, an LMS (Learning Management System) developed specially by BINUS to support specific studies via Multi Channel Learning (MCL). Students can study in their own time, and are not reliant on face-to-face time with their professors, but can access the entire range of resources available to them online.

For BINUS UNIVERSITY (regular program): BINUS Maya
Website: www.binusmaya.binus.ac.id
Log in format
ID: [student ID]
Password: [b!Nu$ddmmyyyy]*
Should there any inquiry or problem, contact:
(+62-21) 534 5830 ext. 1181/ 1182

For BINUS International (international program): Access BI
Website: www.accessbi.binus.ac.id
Log in format
ID: [student ID]
Password: [ddmmyy]*
Should there any inquiry or problem, contact:
(+62-21) 720 2222 ext. 3115/3124

* ddmmyy is referring to student’s birth date
Evaluation System

The evaluation system that meets the objectives of the education program at BINUS UNIVERSITY is the Absolute Evaluation System. The Final Point for the semester is presented with Alphabetical Values.

**BINUS UNIVERSITY - Regular Program**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Weight</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>A: Very Good</td>
<td>4</td>
<td>85 – 100</td>
</tr>
<tr>
<td>B: Good</td>
<td>3</td>
<td>75 – 84</td>
</tr>
<tr>
<td>C: Adequate</td>
<td>2</td>
<td>65 – 74</td>
</tr>
<tr>
<td>D: Less than adequate</td>
<td>1</td>
<td>50 – 64</td>
</tr>
<tr>
<td>E: Failed</td>
<td>0</td>
<td>0 – 49</td>
</tr>
<tr>
<td>F: Incomplete*</td>
<td>0</td>
<td>0 – 49</td>
</tr>
<tr>
<td>G: Failed**</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>L: Pass**</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

**Notes:**
* Absent during final exam
** For certain subject only

**BINUS International - International Program**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Weight</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>A: Excellent</td>
<td>4.00</td>
<td>91 – 100</td>
</tr>
<tr>
<td>A-</td>
<td>3.67</td>
<td>86 – 90</td>
</tr>
<tr>
<td>B+</td>
<td>3.33</td>
<td>81 – 85</td>
</tr>
<tr>
<td>B : Good</td>
<td>3.00</td>
<td>76 – 80</td>
</tr>
<tr>
<td>B-</td>
<td>2.67</td>
<td>71 – 75</td>
</tr>
<tr>
<td>C+</td>
<td>2.33</td>
<td>66 – 70</td>
</tr>
<tr>
<td>C : Fair</td>
<td>2.00</td>
<td>61 – 65</td>
</tr>
<tr>
<td>D : Low Pass</td>
<td>1.00</td>
<td>50 – 60</td>
</tr>
<tr>
<td>E : Fail</td>
<td>0.00</td>
<td>50</td>
</tr>
<tr>
<td>F : Fail (non-attendance)</td>
<td>0.00</td>
<td>-</td>
</tr>
</tbody>
</table>
Syahdan Campus
Jl. K.H. Syahdan No. 9, Palmerah
Jakarta Barat 11680
Tel: (+62-21) 534-5830, 535-0660
Fax: (+62-21) 530-0244

Anggrek Campus
Jl. Kebon Jeruk Raya No. 27, Kebon Jeruk
Jakarta Barat 11530
Tel: (+62-21) 534-5830, 535-0660
Fax: (+62-21) 530-0244

Kijang Campus
Jl. Kemanggisan Raya No. 45, Kemanggisan
Jakarta Barat 11480
Tel: (+62-21) 532-7630
Fax: (+62-21) 533-2985

The Joseph Wibowo Center for Advanced Learning (JWC)
Jl. Hang Lekir 1 No. 6, Senayan
Jakarta Pusat 10270
Tel: (+62-21) 720-2222
Fax: (+62-21) 720-5555

BINUS Campuses & Map

BINUS Campuses & Map
Rules and Regulations

Based on campus rules and regulations, please refer to Rector’s decree 1111/SK/PTTKK-UBN/V/2009 regarding the disciplinary of campus life.

1. It is prohibited for students to smoke around BINUS’s compound. The sanction for first offense is two weeks suspension; second offense will result in one semester suspension. If student committed third offense they will be dismissed.

2. Based on the same Rector’s decree, students are also prohibited to conduct any falsification of data or documents or signature. The sanction for first offense is one semester suspension. Second offense will result in dismissal as student. For group project or report, the sanction is applied to all group members.

3. It is prohibited to play cards around the campus compound. For first offense, students will be suspended for two weeks. Second offense will lead for one semester suspension. Third offense will result in student dismissal from school.

4. It is prohibited to gamble, drink alcohol, or getting drunk around Bina Nusantara vicinity. For first offense, students will be suspended for one semester. Second offense will lead to one semester suspension. Third offense will result in student dismissal from school.

5. It is illegal for students to damage or vandalize the goods of other people or Bina Nusantara’s property. A violation of this will result is dismissal and / or may be handed over to the police. Student[s] may need to compensate for the value of the assets that are being vandalized.

In addition, students are also not allowed to wear flip flops and shorts on campus.

Student Activity

To improve the reasoning, interest, talent, activity, prosperity and service of the students to their community and to student affairs in the university, BINUS UNIVERSITY established the student affairs organization. There are 20 HMJ (Himpunan Mahasiswa Jurusan / Student Department Association) representing each of the department/study program in BINUS UNIVERSITY. There are also more than 41 UKM (Unit Kegiatan Mahasiswa / Student Activity Unit) with various fields (languages, interests, hobbies, sports, media & spirituality).
Student Activity

**BINUS UNIVERSITY**

Religious
- KMBD (Keluarga Mahasiswa Buddhis Dhamma Dharma)
- KMH (Keluarga Mahasiswa Hindu)
- KMK (Keluarga Mahasiswa Katholik)
- MT (Majelis Ta’lim)
- P0 (Persekutuan Okumene)
- KBMK (Keluarga Besar Mahasiswa Khonghucu)

Arts
- Paramabira (Paduan Suara Mahasiswa BINA NUSANTARA)
- ST Manis (Seni Teater Mahasiswa BINA NUSANTARA)
- Slamamara (Seni Tari Mahasiswa BINA NUSANTARA)

Sports
- Badminton
- Table Tennis
- Volleyball
- Aikido
- Capoeira
- Karate
- Mpari (Putih, Taekwondo)
- Wushu
- Swimming
- Automotive
- Softball
- Baseball
- Tennis
- Soccer
- Basketball

Streaming
- Klononara (Klub Pecinta Fotografi BINA NUSANTARA)
- Swaranarala (Mahasiswa BINA NUSANTARA Pencinta Alam)
- B Voice

**BINUS INTERNATIONAL**

ASC [BINUS INTERNATIONAL Accounting Student Club]
- BIBC: [BINUS INTERNATIONAL Basketball Club]
- BEST: [BINUS INTERNATIONAL English Society]
- BIFC: [BINUS INTERNATIONAL Football Club]
- BIMUS: [BINUS INTERNATIONAL Musician Club]
- BITE: [BINUS INTERNATIONAL Trading Enterprise]
- CIA: [Cameras In Action]
- ICM: [Interactive Creative Media]
- VoB: [Voice of BINUS INTERNATIONAL]
- BMDC: [BINUS INTERNATIONAL Modern Dance Club]
- BNC: [BINUS INTERNATIONAL Nusantara Jujutsu Club]
- BIPEDS: [BINUS INTERNATIONAL Pool of English Debaters]

Reasoning
- BNCC: [BINUS NUSANTARA Computer Club]
- BNEC: [BINUS NUSANTARA English Club]
- BNMC: [BINUS NUSANTARA Mandarin Club]
- NC: [Nippon Club]

Community
- AIESEC
- BINUS TV Club
- BGDC: [BINUS Game Development Community]
- BSLC: [BINUS Student Learning Community]
- BSSC: [BINUS SQUARE Student Committee]
- CSC: [Cyber Security Community]
- Kopasbin: [Forum Paskibra BINA NUSANTARA]
- KONSEP: [Kumpulitas Sepeda]
- TFI Volunteer

**Student Activity Units / Clubs**

**BINUS University**

Contact Mr. Cosmos Hendrawan
(+62-21) 5342380 ext. 2161
Email: cosmos@binus.edu

**BINUS International**

Contact Ms. Rosalina Wulandari
(+62-21) 7202222 ext. 3311/12
Email: rwulandari@binus.edu

**Campus Facilities**

**Library**

BINUS Library and Knowledge Center (LKC) functions as an information, research, documentation, and publication center to support current and future learning, research, and civil service facilities. Users get quick, appropriate, and easy services either on-site service or via the internet [http://library.binus.ac.id]. Wi-Fi is installed in all reading rooms.

**Library Locations and Hours**

<table>
<thead>
<tr>
<th>Campus</th>
<th>Regular Semester</th>
<th>Compact Semester</th>
<th>Vacation Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anggrek Campus</td>
<td>08:00 AM - 07:30 PM</td>
<td>08:00 AM - 05:00 PM</td>
<td>08:00 AM - 03:00 PM</td>
</tr>
<tr>
<td>Kijang &amp; Alam Sulera Campus</td>
<td>09:00 AM - 05:00 PM</td>
<td>09:00 AM - 03:00 PM</td>
<td></td>
</tr>
<tr>
<td>JWC Campus</td>
<td>07:00 AM - 09:00 PM</td>
<td></td>
<td>09:00 AM - 05:00 PM</td>
</tr>
<tr>
<td>FX Campus</td>
<td>07:30 AM - 04:00 PM</td>
<td></td>
<td>Closed</td>
</tr>
</tbody>
</table>

Notes: Kijang & JWC library are closed during Fridays at 11:30 AM - 01:00 PM.
Campus Facilities

General Library Regulations

1. Library users must have their BINUSIAN ID upon entering the library.
2. Proper attire is required. Library users must wear shirts and shoes and are expected to maintain acceptable levels of personal hygiene.
3. All bags, briefcases must be deposited at the locker area. Users must seek a number card. Should user(s) lose number card they will be charged accordingly. Bags/items left behind in the library and taken in the next days will be charged according to regulations. Library is not responsible for personal items that are lost, stolen or damaged on library premises.
4. Silence should be observed in the reading areas and mobile phone conversations should not be held anywhere in the library.
5. Mutilating, damaging or defacing any library materials including tampering with or changing configurations or software on library computers or displacing, disabling or unplugging library equipment are strictly prohibited.
6. No books, periodicals or other materials shall be removed from the library premises without being registered at the circulation counter.
7. Fine and collection replacement are applied for late return or loss/damage collection.
8. Failure to comply with one or more of the library’s regulations may result in suspension of library privileges.

Computer Laboratory and CyberAccess

Software Laboratory Center, a technical services unit at BINUS UNIVERSITY. SLC offers learning facilities and practical work support for subjects which need direct lab work. Currently, the SLC office is located on the 6th and 7th floors of the Anggrek campus. SLC is located at Anggrek campus on the 6th & 7th floor. While computer laboratory at JWC campus is located on the 4th floor.

Clinics for First Aid

Location:
- Syahdan Campus, 1st floor
- Anggrek Campus, 1st floor

Canteens

Location: all campuses, BINUS SQUARE

BINUSIAN Card-Flazz

The BINUSIAN Card-Flazz is an identity card for all BINUSIANS (students, alumni, teachers, training participants, and BINUS employees). It also can be used to access student services such as attendance in the class, access to library (automatic loan and return) and other campus activities online.

Shuttle Service

<table>
<thead>
<tr>
<th>No</th>
<th>JWC to FX</th>
<th>FX to JWC</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>07.00</td>
<td>07.45</td>
</tr>
<tr>
<td>2</td>
<td>08.00</td>
<td>08.45</td>
</tr>
<tr>
<td>3</td>
<td>09.00</td>
<td>09.45</td>
</tr>
<tr>
<td>4</td>
<td>10.00</td>
<td>10.45</td>
</tr>
<tr>
<td>5</td>
<td>11.00</td>
<td>11.45</td>
</tr>
<tr>
<td>6</td>
<td>14.00</td>
<td>14.45</td>
</tr>
<tr>
<td>7</td>
<td>15.00</td>
<td>15.45</td>
</tr>
<tr>
<td>8</td>
<td>16.00</td>
<td>16.45</td>
</tr>
</tbody>
</table>
Located in the Kemanggisan area of West Jakarta, on Jalan Budi Raya; BINUS SQUARE has four halls, two halls dedicated for female boarders and two halls; for male boarders, and 1,500 rooms that can cater for 2,300 students. BINUS SQUARE’s mission is to ensure that the personal care, recreational, academic, social and safety needs of every student are fully considered and supported. We have dedicated a team of staff and lecturers that reside in BINUS SQUARE to meet those needs.

Facilities
• Lounge & Coffee Shop
• Food Galore/Cafetaria
• Reading Room
• Gym, Outdoor Sport Area & Swimming pool
• Games Room
• 24 Hours Minimart
• Laundry Zone
• ATM Center
• 24-Hour Security Personnel and CCTV
• Shuttle Services

Female & Male Tower
It has been the dorm regulations that men are strictly not allowed to visit the women’s dormitory, and vice versa.

Check Out
Residents are required to give at least a month prior notice to the management before checking out of BINUS SQUARE.

For more information:
Jl. Budi Raya No. 21, Kebon Jeruk, Jakarta Barat 11530
tel. (+62-21) 536-79106, fax. (+62-21) 536-79107
email. binussquare@binus.edu
www.binus.ac.id/binussquare

Shuttle Schedule

<table>
<thead>
<tr>
<th>Pick Up Point</th>
<th>Departure Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>BINUS SQUARE</td>
<td>06.35 08.35 10.35 N/A 14.35 16.35 18.35 20.50</td>
</tr>
<tr>
<td>Kijang Campus</td>
<td>06.50 08.50 10.50 12.50 14.50 16.50 18.50 21.05</td>
</tr>
<tr>
<td>Syahdan Campus</td>
<td>07.00 09.00 11.00 13.00 15.00 17.00 19.00 21.15</td>
</tr>
<tr>
<td>Anggrek Campus</td>
<td>07.20 09.20 11.20 13.20 15.20 17.20 19.20 21.35</td>
</tr>
</tbody>
</table>

* Only for international exchange / visiting student who reside at BINUS SQUARE
It is highly important that you pay close attention to your visa status. You should be aware of the restriction imposed upon you by your particular visa status. The officers at IO will assist you with visa and immigration matters, please do not hesitate to contact IO if you have any inquiries regarding your immigration status.

For studying, you may enter Indonesia using 2 types of visa:

- **VKSB (Socio Cultural Visit Visa)**
  Applicable for 60 days and can be extended every 60 days, maximum up to four times for TOTAL of 180 days.

- **KITAS (Limited Stay Permit Visa)**
  Applicable for one year and can be extended annually. This kind of visa is the most suitable visa for overseas students or visiting professor for visit period of longer than 180 days.

Here are some notes regarding visa and immigration upon your arrival:

**Immigration Report**

VITAS holders (those who wish to stay longer than 6 months) must register themselves within 7 (seven) days after the entry permit is issued. After registration, you will obtain a KITAS (Kartu Izin Tinggal Sementara) – “Limited Stay Permit Card”.

**Extension Procedure**

- **VKSB**. If you wish to stay in Indonesia for longer than 60 days, you need to extend your VKSB. For this, you have to contact IO within 45 days after your arrival in Indonesia.

- **KITAS**. Your KITAS must be extended 2 months before the expiry date of your KITAS.

- **VOA (Visa on Arrival)**. If you use visa on arrival and plan to stay more than 30 days, you may extend your VOA one time only for another 30 days.

**Exit Re-Entry**

If you wish to go out of Indonesia and return to Indonesia, you should apply for the Exit Re-Entry at the Immigration Office in Jakarta seven (7) days before your departure. This permit is only given for those who are holding KITAS.

**Visa Overstay**

Please be aware of your visa expiration date. For visa overstay, you will be fined IDR 200,000/day or more. You will also be required to come for an interview for clarification of your overstay.

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**Culture Shock and How to Deal With It**

Culture shock is not a shocking or sudden event as most people expect. It does not happen all at once or in one day. Instead, it happens gradually, and slowly as it is part of a learning process. As you try to adapt to the new environment, you may or may not experience some discomfort before you are able to settle in the new setting. This discomfort is a natural stage of the adaptation process.

Culture is a part of us whether we realize it or not. Just as we bring in our clothing and any other personal stuffs abroad, we will also be carrying an invisible cultural baggage with us. Cultural baggage may not be obvious, yet it will affect how we adapt to the new environment to a certain extent. Cultural baggage refers to one’s culture fervent way of thinking, the values that we hold dear, and the patterns of behavior that are customary in our culture.

In order to prepare for the cultural differences that we are about to encounter abroad, it is helpful to recognize our personal values and how they derived from our culture. Our perceptions influence the way we are looking at a situation. Thus, when faced with a situation, it is important to take into account the different cultural traits, customs, and views. Be open to accept changes. And learn to see beyond the cloud judgment that hinders us to redefine the situation. Keep in mind that it is normal to have some ups and downs during the period of adjusting to the new culture. The experience can be beneficial for our personal growth and to broaden our horizon.

Keeping in touch with people back at home also helps to diminish the feeling of homesickness. This is especially true when you are still in culture shock mode, and have not adjusted to the new surroundings. In addition, stay in touch with BINUS IO whenever you need any assistance.

**Financial Matters**

In order to open a local bank account in Jakarta, you will need a valid passport and KITAS, which is issued when students applied for VITAS. (however, most exchange students who applied for a semester in BINUS usually applied for Socio Cultural Visit Visa, to apply for KITAS, student may need to apply for at least four months in advance).

For those students planning to cash in travelers checks, they can go to a money changer:

InterAsia (Authorized Money Exchange)
PT Inter Asia Konverta
Jl. K.H. Wahid Hasyim No. 96
Jakarta 10340, Indonesia
Tel: (021) 3141255 - 3141259 - 3902167
Fax: (021) 3141002
Adjusting to the New Environment

It is also important to know that most Indonesian banks and money changers only accept US dollars that are in excellent condition, with certain serial numbers. Below are some of the requirements:

- the serial number begins with letter “H”, e.g. HE0000271 or HF000382
- In exceptional condition (no fold, no blemish, no staples mark, no wallet curve-flat, perfect condition is recommended)

Generally, international students may be able to withdraw money from local ATMs in Indonesia if the ATM cards support the interbank network. ATM cards with Maestro, Cirrus, and Visa PLUS logos usually those that support the interbank network. Look for local ATMs with signs that match these interbank network logos to withdraw cash. Though interbank networks make it easier to withdraw money internationally, students need to be aware that there is certain limit to the amount of money that one can withdraw at a time. This restriction is enforced by the local banks from your respective home country. Please contact your local bank, to learn more about it.

Living Expenses

Living in Jakarta can be relatively cheap depending on each student’s lifestyle. The number given below is just an approximation.

Accommodation (in BINUS SQUARE)*:
- Single Occupancy USD 295 / month
- Double Occupancy USD 245 / month

Transportation, food, and others:
estimate 500 USD / month
*Prices are subject to change

Food

Indonesia offers a variety of cuisines from different parts of provinces (typically the people in Indonesia adore spicy food). A lot of provinces in Indonesia have cuisines that are generally spicy, such as Padang, Manado, or even Sundanese food. Rest assured though, not all Indonesian food are spicy. Javanese food are mainly sweet, ask the natives to know more about local delicacies. In addition to local selections, you can also find excellent Chinese, Japanese, Western and many other international cuisines quite easily.

Transportation

While Jakarta has its fair share of traffic issues, there are numerous modes of public or demand-responsive transportation services.

Taxi

Taxi is widely available in most large cities and some smaller towns. Metered taxis are usually only found in the main cities and major tourist areas. Taxi drivers do not always know how to get to the desired destination and passengers may have to tell them. Like all public transport vehicles, taxis have yellow number plates. Some of reliable and recommended taxi companies:

- Blue Bird Group: Bluebird [blue cab], Silverbird [black cab, premium taxi]
- Express [white cab]
- Transcab [yellow cab]

Beware the false Blue Bird - Blue Bird’s reputation has spawned a host of dodgy imitators, so just because it’s blue doesn’t mean it’s safe. Check the following before you get in:

- Door and roof logo is either the Blue Bird or the Pusaka/Lintas “flying egg”
- Windshield says “Blue Bird Group”
- Driver is in uniform
- Headrests have Blue Bird logos

Bajaj

Pronounced as “baj-eye”, it is a bright orange color tricycle scooter that has back seats for two passengers, with the driver in front. It’s a popular way to get around town since they can weave through Jakarta’s interminable traffic jams much like motor-bikes can. Although slow, boneshaking (suspension is not a feature in a bajaj), hot and the quick way to breathing in more exhaust fumes than you ever thought possible, riding around in these little motor-bugs can really grow on you.

There are no set price, be sure to agree to [read: haggle] a price before you get on! Bajaj drivers are happy to overcharge visitors, and often can ask double or even more of what you would pay by meter in air-conditioned Blue Bird taxi (obviously, the normal price should be less than even for a cheaper variety of taxi). Locals who regularly use bajaj know what a typical fare should be and are happy to tell you.

Ojek

Ojek is a means of transport using a motorcycle. We do not encourage International students to try ojek, but they are an every-day reality for most Indonesians. Ojek drivers lounge around street corners, and usually shuttle short distances down alleys and roads but will also do longer trips for a price. Agree on the fare before you set off. And insist on a helmet, and wear it properly. No need to make it more insanely dangerous than it already is. (The ojek drivers will promise you are safe with them and that they will drive carefully, but there’s no guarantee to those promises).
Adjusting to the New Environment

Bus
Some buses have a box at the front next to the driver where you can pay your fares, while others employ a man or a kondektur who will personally collect the fares from passengers.

Cheaper yet are mikrolet (mini-buses) and angkot (small vans) that ply the smaller streets and whose fares vary from Rp 2,000 to 3,000. You pay the fare directly to the driver after getting off.

Note that buses do not run according to any schedule or timetable. Sometimes a bus may take a while to come, in other circumstances it is possible that two of the same bus routes may come together and these drivers will definitely drive aggressively in order to get more passengers. They do not stop at any particular bus stop and can stop just about anywhere they like. If you want to get off, simply say “kiri” (to the left) to the kondektur or just knock on the ceiling of the bus three times (be sure that the driver hears your thumping). An additional tip to alight from these buses is to use your left foot first when getting off to maintain balance and to try to get down as quickly as possible since the bus might not stop completely. Also, always keep an eye on your belongings and be alert at all times as pick pocketing occurs.

TransJakarta
The Transjakarta (in Indonesian known as busway) is modern, air-conditioned and generally comfortable, although sometimes service can be spotty. The bus is often crowded during rush hours. There are twelve main routes operational as of 2013.

Tipping
In Indonesia tipping is more of an option than a requirement. Generally, most big, chain restaurants has included service charge in the bill, thus, it is not compulsory for customers to tip. Where as the kaki lima (street food vendors) do not expect tips. Tipping is generally a choice, out of your good will.
About Indonesia

The Republic of Indonesia is a country in Southeast Asia and Oceania. The country stretches 5,100 km along the equator between Australia and Asia and is bordered by the Pacific and Indian Oceans at the equator. Indonesia comprises of almost 18,000 islands, with a population of around 230 million people from more than 300 ethnic groups speaking 200 distinct languages and dialects. The Indonesian population exhibit incredible diversity in its linguistic, cultural and religious traditions. It is the world’s fourth most populous country.

With a fascinating, colorful and sometimes tumultuous past, Indonesia is a place of rich and diverse culture. Through economical, political and social advancements, Indonesia embraces its role as a major regional and international influence in this globalized age. We open our arms to our friends all around and learn from each others’ strengths. Truly, Indonesia is fast becoming the ‘Home of Diversity’.

Places To Go (Outside Jakarta)

- Kepulauan Seribu (Thousand Islands)
- Yogyakarta, Central Java
- Bali Island

Travelling in Indonesia

Useful Links:
- Indonesia’s Official Tourism Website http://indonesia.travel/en
- Lonely Planet http://www.lonelyplanet.com/indonesia
- Trip Advisor http://www.tripadvisor.com/Tourism-g294225-Indonesia-Vacations.html
- Indonesia Tourism http://www.indonesia-tourism.com/

About the City of Jakarta

Jakarta, Metropolitan city, is the capital city of Indonesia. It is also the largest city with a population of 9.5 million. Officially, Jakarta is not a city, but a province with special status as the capital of Indonesia. It has a governor (instead of a mayor), and is divided into several sub-regions with their own administrative systems.

As a province, the official name of Jakarta is “Daerah Khusus Ibukota Jakarta” (“Special District of Capital City Jakarta”), which in Indonesian abbreviated to DKI Jakarta.

As the largest and main city of government and business, Jakarta houses a large number of universities and students.

Exploring Jakarta

Here are some of the places to visit in Jakarta (you can see more in http://wikitravel.org/en/Jakarta) or on Jakarta Travel Guide http://www.world66.com/asia/southeastasia/indonesia/java/jakarta/

Ancol Theme Park (Taman Impian Jaya Ancol)
Consists of Dunia Fantasi (Fantasy World), Seaworld (for the largest aquarium in South East Asia), Gelanggang Samudra (Ocean Park), resorts, hotel, beach, marina, and great restaurants. It’s one of the biggest parks in Asia.

Taman Mini Indonesia Indah
Just like its name which mean Beautiful Indonesia in Little Park, we can see the whole spectrum of Indonesian culture from here. It offers an exciting tour of 33 provinces of Indonesia with samplings of the country’s more than 250 cultures. Highlight features are the Museum Indonesia and the Keong Emas IMAX theater.

Monas (National Monument)
Jakarta’s best known landmark, the 137m monument is located in the center of Merdeka (Freedom) Square. From the observation deck, you can view the city. In the basement, there are dioramas that portray the dramatic story of Indonesia’s history.

Shopping Areas

Pasar Baru, Mangga Dua, Blok M, Tanah Abang

Shopping Malls

West Jakarta
Central Park, Citraland (Mal Ciputra), Taman Anggrek, Puri Indah
South Jakarta
Gandaria City, Pondok Indah Mall 1 and 2, Cilandak TownSquare (CiTos), FX Mall, Ratu Plaza, Pacific Place
Central Jakarta
Grand Indonesia, Plaza Indonesia, Senayan City, Plaza Senayan
North Jakarta
Kelapa Gading, La Piazza, Mall of Indonesia, Artha Gading, Emporium Pluit Mall

Entertainment

Cinema. The largest chain of cinemas in Indonesia are 21 group (21 Cineplex) and Blitz Megaplex which are usually located in shopping malls.
Karaoke. One of the main entertainment programs in Asia. With the most popular chains spread throughout Jakarta (Happy Puppy, NAV, Inul Vistal).
Bowling. Most alleys are found in shopping malls.
### Basic Indonesian Vocabulary

Indonesian language is called Bahasa Indonesia. Below are some basic vocabularies:

#### Greetings (Salam)

<table>
<thead>
<tr>
<th>English</th>
<th>Bahasa Indonesia</th>
</tr>
</thead>
<tbody>
<tr>
<td>How are you?</td>
<td>Apa kabar?</td>
</tr>
<tr>
<td>Good morning</td>
<td>Selamat pagi</td>
</tr>
<tr>
<td>Good night</td>
<td>Selamat malam</td>
</tr>
<tr>
<td>Good afternoon</td>
<td>Selamat siang</td>
</tr>
<tr>
<td>Hallo</td>
<td>Halo</td>
</tr>
<tr>
<td>My name is...</td>
<td>Nama saya...</td>
</tr>
</tbody>
</table>

#### Directions (Arah)

<table>
<thead>
<tr>
<th>English</th>
<th>Bahasa Indonesia</th>
</tr>
</thead>
<tbody>
<tr>
<td>How far?</td>
<td>Berapa jauh?</td>
</tr>
<tr>
<td>Where?</td>
<td>Di mana?</td>
</tr>
<tr>
<td>Which way?</td>
<td>Jalan yang mana?</td>
</tr>
<tr>
<td>Turn right</td>
<td>Belok kanan</td>
</tr>
<tr>
<td>Turn left</td>
<td>Belok kekiri</td>
</tr>
<tr>
<td>Straight ahead</td>
<td>Lurus terus</td>
</tr>
<tr>
<td>Go</td>
<td>Pergi</td>
</tr>
<tr>
<td>Far</td>
<td>Jauh</td>
</tr>
<tr>
<td>Near</td>
<td>Dekat</td>
</tr>
<tr>
<td>Pathway</td>
<td>Jalan kecil</td>
</tr>
<tr>
<td>Road</td>
<td>Jalan besar</td>
</tr>
<tr>
<td>Map</td>
<td>Peta</td>
</tr>
<tr>
<td>I am lost</td>
<td>Saya tersasar</td>
</tr>
<tr>
<td>North</td>
<td>Utara</td>
</tr>
<tr>
<td>South</td>
<td>Selatan</td>
</tr>
<tr>
<td>West</td>
<td>Barat</td>
</tr>
<tr>
<td>East</td>
<td>Timur</td>
</tr>
</tbody>
</table>

#### Numbers (Angka)

<table>
<thead>
<tr>
<th>English</th>
<th>Bahasa Indonesia</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zero</td>
<td>Nol / Kosong</td>
</tr>
<tr>
<td>One</td>
<td>Satu</td>
</tr>
<tr>
<td>Two</td>
<td>Dua</td>
</tr>
<tr>
<td>Three</td>
<td>Tiga</td>
</tr>
<tr>
<td>Four</td>
<td>Empat</td>
</tr>
<tr>
<td>Five</td>
<td>Lima</td>
</tr>
<tr>
<td>Six</td>
<td>Enam</td>
</tr>
<tr>
<td>Seven</td>
<td>Tujuh</td>
</tr>
<tr>
<td>Eight</td>
<td>Delapan</td>
</tr>
<tr>
<td>Nine</td>
<td>Sembilan</td>
</tr>
<tr>
<td>Ten</td>
<td>Sepuluh</td>
</tr>
<tr>
<td>One Hundred</td>
<td>Seratus</td>
</tr>
<tr>
<td>Two Hundred</td>
<td>Dua Ratus</td>
</tr>
<tr>
<td>One Thousand</td>
<td>Seribu</td>
</tr>
<tr>
<td>Ten Thousands</td>
<td>Sepuluh Ribu</td>
</tr>
<tr>
<td>One Hundred Thousand</td>
<td>Seratus Ribu</td>
</tr>
<tr>
<td>One Million</td>
<td>Salu Juta</td>
</tr>
</tbody>
</table>

#### Personal Pronouns

<table>
<thead>
<tr>
<th>English</th>
<th>Bahasa Indonesia</th>
</tr>
</thead>
<tbody>
<tr>
<td>I, Me, My</td>
<td>Saya, Aku</td>
</tr>
<tr>
<td>You, Your (singular)</td>
<td>Kamu, Anda</td>
</tr>
<tr>
<td>You, Your (plural)</td>
<td>Kalian</td>
</tr>
<tr>
<td>He/She, His/Her</td>
<td>Dia</td>
</tr>
<tr>
<td>We, Us</td>
<td>Kita / Kami</td>
</tr>
<tr>
<td>They</td>
<td>Mereka</td>
</tr>
<tr>
<td>Sir</td>
<td>Bapak</td>
</tr>
<tr>
<td>Madam</td>
<td>Ibu</td>
</tr>
</tbody>
</table>

#### Food & Beverages (Makanan & Minuman)

<table>
<thead>
<tr>
<th>English</th>
<th>Bahasa Indonesia</th>
</tr>
</thead>
<tbody>
<tr>
<td>I don’t want...</td>
<td>Saya tidak mau...</td>
</tr>
<tr>
<td>I like...</td>
<td>Saya suka...</td>
</tr>
<tr>
<td>Chicken</td>
<td>Ayam</td>
</tr>
<tr>
<td>Beef (Daging)</td>
<td>Sapi</td>
</tr>
<tr>
<td>Fish</td>
<td>Ikan</td>
</tr>
<tr>
<td>Prawn, Shrimp</td>
<td>Udang</td>
</tr>
<tr>
<td>Squid</td>
<td>Cumi</td>
</tr>
<tr>
<td>Crab</td>
<td>Kepling</td>
</tr>
<tr>
<td>Pork</td>
<td>Babi</td>
</tr>
<tr>
<td>Egg</td>
<td>Telur</td>
</tr>
<tr>
<td>[Fried] Rice</td>
<td>Nasi (Goreng)</td>
</tr>
<tr>
<td>[Fried] Noodle</td>
<td>Mie (Goreng)</td>
</tr>
<tr>
<td>Vegetable</td>
<td>Sayur</td>
</tr>
<tr>
<td>Bread</td>
<td>Roti</td>
</tr>
<tr>
<td>Milk</td>
<td>Susu</td>
</tr>
<tr>
<td>Coffee</td>
<td>Kopi</td>
</tr>
<tr>
<td>Tea</td>
<td>Teh</td>
</tr>
<tr>
<td>Water</td>
<td>Air Putih</td>
</tr>
<tr>
<td>Sugar</td>
<td>Gula</td>
</tr>
<tr>
<td>Salt</td>
<td>Garam</td>
</tr>
<tr>
<td>Cold</td>
<td>Dingin</td>
</tr>
<tr>
<td>Hot</td>
<td>Panas</td>
</tr>
<tr>
<td>Spicy, Hot</td>
<td>Pedas</td>
</tr>
<tr>
<td>Sweet</td>
<td>Manis</td>
</tr>
<tr>
<td>Salty</td>
<td>Asin</td>
</tr>
<tr>
<td>Sour</td>
<td>Asam</td>
</tr>
<tr>
<td>Bitter</td>
<td>Pahit</td>
</tr>
</tbody>
</table>

#### Days (Hari)

<table>
<thead>
<tr>
<th>English</th>
<th>Bahasa Indonesia</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>Senin</td>
</tr>
<tr>
<td>Tuesday</td>
<td>Selasa</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Rabu</td>
</tr>
<tr>
<td>Thursday</td>
<td>K AMS</td>
</tr>
<tr>
<td>Friday</td>
<td>Jumat</td>
</tr>
<tr>
<td>Saturday</td>
<td>Sabtu</td>
</tr>
<tr>
<td>Sunday</td>
<td>Minggu</td>
</tr>
</tbody>
</table>

#### Time (Waktu)

<table>
<thead>
<tr>
<th>English</th>
<th>Bahasa Indonesia</th>
</tr>
</thead>
<tbody>
<tr>
<td>What time is it now?</td>
<td>Jam berapa sekaran?</td>
</tr>
<tr>
<td>Now</td>
<td>Sekarang</td>
</tr>
<tr>
<td>Later</td>
<td>Nanti</td>
</tr>
<tr>
<td>Soon</td>
<td>Sebentar lagi, segera</td>
</tr>
<tr>
<td>Today</td>
<td>Hari ini</td>
</tr>
<tr>
<td>Tomorrow</td>
<td>Besok</td>
</tr>
<tr>
<td>Yesterday</td>
<td>Kemarin</td>
</tr>
<tr>
<td>Day</td>
<td>Hari</td>
</tr>
<tr>
<td>Month</td>
<td>Bulan</td>
</tr>
<tr>
<td>Year</td>
<td>Tahun</td>
</tr>
<tr>
<td>Date</td>
<td>Tanggal</td>
</tr>
</tbody>
</table>

#### Frequently Used Words/Phrases

<table>
<thead>
<tr>
<th>English</th>
<th>Bahasa Indonesia</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Ya</td>
</tr>
<tr>
<td>No</td>
<td>Tidak</td>
</tr>
<tr>
<td>Excuse me</td>
<td>Permis</td>
</tr>
<tr>
<td>Sorry</td>
<td>Maaf</td>
</tr>
<tr>
<td>Thank you</td>
<td>Terima kasih</td>
</tr>
<tr>
<td>You are welcome</td>
<td>Sama sama / Kembali</td>
</tr>
<tr>
<td>I don’t understand</td>
<td>Saya tidak mengerti</td>
</tr>
<tr>
<td>Help !</td>
<td>Tolong !</td>
</tr>
<tr>
<td>What?</td>
<td>Apa?</td>
</tr>
<tr>
<td>When?</td>
<td>Kapan?</td>
</tr>
<tr>
<td>Who?</td>
<td>Siapa?</td>
</tr>
<tr>
<td>Why?</td>
<td>Mengapa? / Kenapa?</td>
</tr>
<tr>
<td>How?</td>
<td>Bagaimana?</td>
</tr>
<tr>
<td>Want</td>
<td>Mau</td>
</tr>
<tr>
<td>Eat</td>
<td>Makan</td>
</tr>
<tr>
<td>Drink</td>
<td>Minum</td>
</tr>
<tr>
<td>Study</td>
<td>Belajar</td>
</tr>
<tr>
<td>Bath</td>
<td>Mandi</td>
</tr>
<tr>
<td>Sleep</td>
<td>Tidur</td>
</tr>
<tr>
<td>Restroom</td>
<td>Toilet WC / Kamar Kecil</td>
</tr>
<tr>
<td>Bedroom</td>
<td>Kamar tidur</td>
</tr>
<tr>
<td>This</td>
<td>Ini</td>
</tr>
<tr>
<td>That</td>
<td>Itu</td>
</tr>
<tr>
<td>Here</td>
<td>Di sini</td>
</tr>
<tr>
<td>There</td>
<td>Di sana / Di sini</td>
</tr>
</tbody>
</table>

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Useful Phone Numbers

**Jakarta’s TELKOM information service**
(+62 21) 108

**Taxi**
Bluebird (blue cab)
(+62 21) 7917 1234, 794 1234
Silverbird (black cab, premium taxi)
(+62 21) 798 1234
Express (white cab)
(+62 21) 2250 9000
Transcab (yellow cab)
(+62 21) 5835 5508

**Food Delivery**
KFC – Kentucky Fried Chicken (24 hrs) (+62 21) 14022
McDonald (24 hrs) (+62 21) 14045
Burger King (+62 21) 500025
Wendy’s (+62 21) 7278 1446
Pizza Hut (+62 21) 500500
Heka Heka Bento (+62 21) 500505
Bakmi GM (+62 21) 565 5007

**Hospitals (Rumah Sakit –RS)**
RS Royal Taruma
Jalan Daan Mogot No.34, Jakarta Barat 11470
ICU & Hotline: (+62 21) 5695 8118

RS Medika Permata Hijau
Jl.	Raya	Kebayoran	Lama	No.	64
Emergency Tel.: (+62 21) 536 91002

Siloam Hospitals Kebon Jeruk
Jl.	Raya	Pejuangan	Kav.	8,	Kebon	Jeruk,	Jakarta	11530
E.	siloom@siloomhealthcare.com

RS Pondok Indah Puri Indah
Jalan	Panjang	Arteri	No.26	Kedoya	Utara,
Jakarta	Barat
Emergency Tel.: (+62 21) 5696 7788, (+62 21) 5695 8338

Rumah Sakit Orha Kedoya
Jalan Panjang Arteri No.26 Kedoya Utara, Jakarta Barat
(+62 21) 2991 0999

**Embassies**
Embassy of Australia
Jl. H.R. Rasuna Said Kav. C15-16
Kuningan, Jakarta Selatan 12940
(+62 21) 2500 5555
E. public-affairs-jak@dfat.gov.au

Austrian Embassy
Jalan Terusan Denpasar Raya
(Jl. H. R. Rasuna Said Kav. X/6 No. 11)
Kuningan, Jakarta Selatan 12950
(+62 21) 259 3037
E. jakarta-embassy@bmeia.gv.at
W. www.aussenministerium.at/jakarta

Embassy of the Federative Republic of Brazil
Menara Mulia Building, 16th floor
Jl. Jend. Gatot Subroto Kav. 9-11
Jakarta Selatan 12930
(+62 21) 522 7547
E. embbrasil@bfn.net.id

Embassy of Brunei Darussalam
Jl. Teuku Umar No. 9, Menteng, Jakarta Pusat
(+62 21) 3190 6086

Embassy of Canada
World Trade Centre, 6th Floor
Jl. Jend. Sudirman, Kav. 29-31, Jakarta 12920
(+62 21) 2550 7800
E. canadainembassy.jkt@international.gc.ca
W. www.canadainternational.gc.ca

Embassy of the People’s Republic of China
Jl. Mega Kuningan 2, Karet Kuningan
Jakarta Selatan 12950
(+62 21) 239 6112, 239 6113
E. jakartaembassy.mzv.cn
W. www.mzv.cn/jakarta/en

Embassy of the Czech Republic
Jl. Defice Theresia No. 20
Menteng, Jakarta Pusat 10350
(+62 21) 240 3000
E. czechembassyjakarta@web.de
W. www.mzv.cz

Embassy of the Czech Republic
Jl. Defice Theresia No. 20
Menteng, Jakarta Pusat 10350
(+62 21) 240 3000
E. czechembassyjakarta@web.de
W. www.mzv.cz

Embassy of Finland
Menara Rajawali, 9th floor
Jl. DR Ida Anak Agung Ode Agung # 5.1
Kawasan Mega Kuningan, Jakarta Selatan 12950
(+62 21) 2939 3000
E. sanomat.jak@formin.fi
W. www.finland.fi

Embassy of France
Jl. MH. Thamrin No. 20, Jakarta Pusat 10350
(+62 21) 3190 7000
W. www.ambafrance.id.org

Embassy of the Federal Republic of Germany
Jl. MH. Thamrin No. 1, Menteng,
Jakarta Pusat 10310
(+62 21) 3190 7000
W. www.ambafrance.id.org

Embassy of India
Jl. H.R. Rasuna Said Kav. 5-1
Kuningan, Jakarta Selatan 12950
(+62 21) 520 4150, 52, 57
E. infowing_eoi@net-zap.com
W. www.indianembassyjakarta.com

Embassy of Japan
Jl. M.H. Thamrin 24,
Jakarta Pusat 10350
(+62 21) 3190 8425
E. idn.mofa.go.kr
W. www.embjapan.go.jp

Embassy of the Democratic People’s Republic of Korea (North Korea)
Jl. Teluk Betung No. 1-2, Menteng,
Jakarta Pusat
(+62 21) 248 2555
E. koreemb_in@mofa.go.kr
W. www.embjapan.go.jp

Embassy of the Republic of Korea (South Korea)
The Plaza Office Tower, 30th floor
Jl. Jendral Gatot Subroto Kav. 57
Jakarta 12950
(+62 21) 2967 2555
E. embjakarta@mofa.go.kr
W. idn.mofa.go.kr

Embassy of Malaysia
Jl. H.R. Rasuna Said Kav. X/6 No. 1-3,
Kuningan, Jakarta Selatan 12950
(+62 21) 522 4744
E. embjakarta@fom.gov.my

Embassy of México
Menara Mulia Building, 23rd floor
Jl. Jend. Gatot Subroto Kav. 9-11
Jakarta Selatan 12930
(+62 21) 520 3980
E. embmexico@rad.net.id
## Useful Phone Numbers

<table>
<thead>
<tr>
<th>Embassy Name</th>
<th>Phone Number</th>
<th>Email/Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Royal Netherlands Embassy</td>
<td>(+62 21) 524 8200</td>
<td>W. indonesia.nlembassy.org</td>
</tr>
<tr>
<td>New Zealand Embassy</td>
<td>(+62 21) 529 55 800</td>
<td>E. <a href="mailto:nzembjak@bcn.net.id">nzembjak@bcn.net.id</a></td>
</tr>
<tr>
<td>Embassy of the Republic of Indonesia</td>
<td>(+62 21) 310 0334</td>
<td>E. jakartaembassycom@indexonesia</td>
</tr>
<tr>
<td>Embassy of the State of Qatar</td>
<td>(+62 21) 251 0751</td>
<td>E. <a href="mailto:jakarta@mofa.gov.qa">jakarta@mofa.gov.qa</a></td>
</tr>
<tr>
<td>Embassy of the Kingdom of Saudi Arabia</td>
<td>(+62 21) 80 11 533, 80 11 537</td>
<td></td>
</tr>
<tr>
<td>Embassy of Singapore</td>
<td>(+62 21) 319 0400</td>
<td>E. <a href="mailto:singemb_jkt@sgmfa.gov.sg">singemb_jkt@sgmfa.gov.sg</a></td>
</tr>
<tr>
<td>Embassy of South Africa</td>
<td>(+62 21) 251 2355</td>
<td>E. <a href="mailto:jakarta.admin@dirco.gov.za">jakarta.admin@dirco.gov.za</a></td>
</tr>
<tr>
<td>Embassy of the Kingdom of Spain</td>
<td>(+62 21) 251 2535 5900</td>
<td>E. <a href="mailto:embassaden.jakarta@gov.se">embassaden.jakarta@gov.se</a></td>
</tr>
<tr>
<td>Embassy of the Kingdom of Sweden</td>
<td>(+62 21) 251 2535 5900</td>
<td>E. <a href="http://www.swedenabroad.com/en-GB/Embassies/Jakarta/">www.swedenabroad.com/en-GB/Embassies/Jakarta/</a></td>
</tr>
<tr>
<td>Royal Thai Embassy</td>
<td>(+62 21) 2932 8190</td>
<td>E. thaiembassy.org/en/home</td>
</tr>
<tr>
<td>Embassy of the United Arab Emirates</td>
<td>(+62 21) 528 518, 528 518</td>
<td>E. <a href="mailto:jakarta@mofa.gov.ae">jakarta@mofa.gov.ae</a></td>
</tr>
<tr>
<td>Her Britannic Majesty’s Embassy</td>
<td>(+62 21) 2356 5200</td>
<td>E. <a href="mailto:jakarta.mcs@fco.gov.uk">jakarta.mcs@fco.gov.uk</a></td>
</tr>
<tr>
<td>Embassy of the United States of America</td>
<td>(+62 21) 3435 9000</td>
<td>E. jakarta.usembassy.gov</td>
</tr>
</tbody>
</table>
Trans Jakarta Busway Map
INTERNATIONAL OFFICE (IO)  
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